

Personal immigration matters - details of professional fees and services

Below are details of our services for individuals in relation to the preparation and submission of immigration applications.

1 Professional fees

1.1 Professional fees may vary considerably between applications and depending on individual circumstances (for example, the complexity of the application, immigration history, the number of children involved, the scope of services, and the location where the application is being submitted).

1.2 A more detailed estimate of costs, taking into account your individual circumstances and specific needs, can be obtained by contacting a member of the immigration team before instructing us to undertake any work on your behalf.

1.3 The fees below do not include the following:

1.3.1 VAT, currently at 20%;

1.3.2 UKVI / Home Office application fee(s) or surcharges. Details of UKVI / Home Office immigration and nationality fees for all applications made from outside and within the UK can be found [here](#). These fees do not attract liability to VAT;

1.3.3 Other disbursements (ie, costs related to your matter that are payable to third parties). Depending on the circumstances these could, for example, include interpreter/translator fees and medical reports.

1.4 Our professional fees, based on our standard scope of services, are as follows:

Indefinite leave to remain	between £1,200 and £6,000 plus VAT
British citizenship (adult)	between £1,200 and £6,000 plus VAT
British citizenship (child)	between £1,200 and £6,000 plus VAT
Other applications for residence in the UK (including, for example, Dependant, Spousal, Visitor, EU Settlement Scheme, Skilled Worker, Intra Company Transfer, Temporary Worker, Graduate, Ancestry, Start Up, and appeals):	between £1,200 and £6,000 plus VAT

1.5 These fees are based on our experience of the typical time taken to advise on applications of this type.

2 Scope of services and key stages of the matter

- 2.1 Our standard scope of services covers the lifecycle of the application, from initial instruction through provision of initial post visa advice, if applicable. This includes:
- 2.1.1 Initial discussion with the you about your personal circumstances and the appropriate visa route.
 - 2.1.2 Review of your documents, information and eligibility for the visa route.
 - 2.1.3 Provision of advice on the requirements associated with the immigration application and a list of supporting documents.
 - 2.1.4 Drafting the application form on your behalf.
 - 2.1.5 Advice in relation to booking and submission of the application, including preparation of a cover letter.
 - 2.1.6 Liaising with the authorities in relation to the progress of the application, if applicable.
 - 2.1.7 Verifying that the decision letter and visa/BRP have been issued correctly.
 - 2.1.8 Provision of advice about the outcome of the application.

3 Who will carry out your work

- 3.1 Our immigration team, which advises on personal immigration matters, is made up of solicitors (all of whom have at least seven years' post qualification experience) and an Immigration Executive working with and under the supervision of our solicitors. Depending on the complexity of the application the work will be carried out by an Immigration Executive, Principal Associate, Consultant or Partner .

4 Timescales

- 4.1 We would usually expect to complete our work on an application within two to four weeks. However, this will vary depending on the individual circumstances of the application, including the availability of relevant information and documentation. We cannot guarantee how long it will take for applications to be processed by the Home Office.



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